



Victim Witness Assistance Program

"Compassion, Dignity, Respect"



BUILDING AN EFFECTIVE VWAP PROGRAM

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10 Steps to Success



Good, better, best. Never let it rest.
'Til your good is better and
your better is best.

St. Jerome



Step 1: Appointment Letter



- Required to be an Officer, SNCO, or civilian member of the commander's staff of appropriate experience, temperament, and rank.
- Letter needs to have the following: Name, title (Legal Officer), duty address (include building), and telephone number.
- Forward a copy of the signed appointment letter and the receiving endorsement to the VWLO or RVWLO within 5 days.
- Maintain appointment letter for current year plus two years with your SOP / files.
- Remember that you can't be a UVA!



Step 2: VWAP Council



- Hold quarterly meetings and setup your meetings for an entire year in advance
- Conduct training with your council meeting
- Update VWAP Council roster as needed
- Publish roster on your website
- Ensure all members of command and service providers have access to this roster
- Provide a copy of your annual training
- Main focus of the council is on services and the manner in which they are provided



Step 3: Training



- Annually train on the following:
 - What are victim and witnesses rights
 - State compensation program
 - Article 139 complaints
 - Personal Claims Act
 - Transitional Compensation for Abused Family Members
 - What each service provider offers
- At council meetings:
 - VWAC 101
 - Military Justice 101
 - Military Protection Order
 - Inspection
 - Service providers brief





WHO DOES WHAT:



- **RVWLO** – Manages VWAP throughout the Commander's area of responsibility
- **VWLO** - Manages base programs for Commander
- **NCIS/CID/PMO** – Normally first responsibility is to inform crime victims and witnesses of rights under program; perform threat assessment; assist in contacting other services; safeguard property; contact command VWACs
- **Prosecutors and legal personnel** - Have a continuing responsibility to ensure rights and services afforded victims and witnesses
- **Corrections personnel** - Manage post-trial confinement forms, reports & notifications



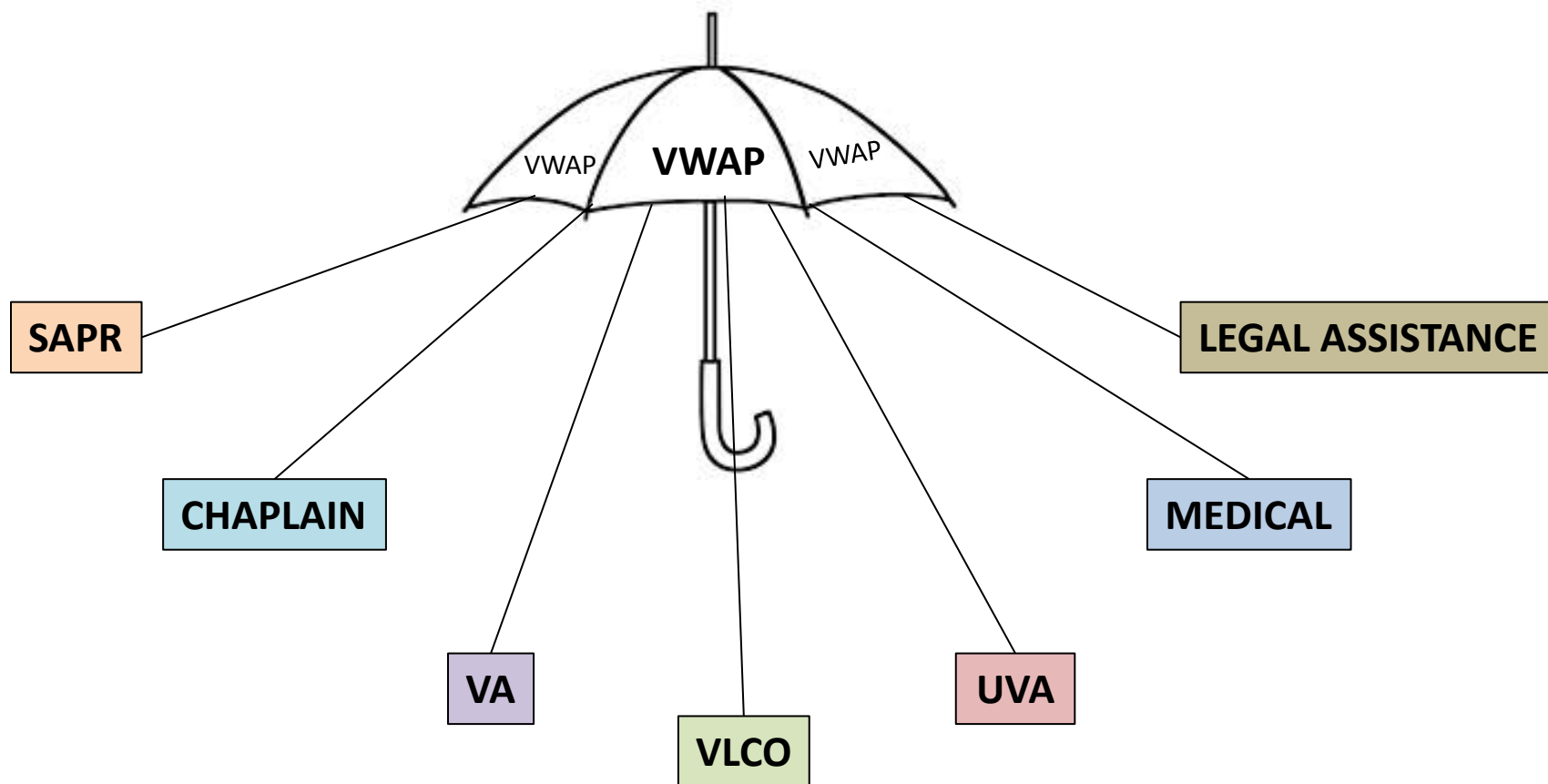
WHO DOES WHAT cont.



- **Sexual Assault Prevention and Response Program/ SARC** – Education and training
- **Victim Legal Counsel** – Represents eligible victims
- **Family Advocacy Program** – Victim advocates
- **Transitional Compensation** – HQMC via commanders
- **Unit Commanders** – Security, military protective orders, and notifications
- **UVAs** – Victim advocates
- **Chaplain** – Counseling and comfort
- **Medical** - Services
- **Civilian advocacy services** - Social services & Medical



Service Providers





Step 4: Website



- Ensure you have all required documents
 - at a minimum, a current directory of installation VWAP personnel, military and civilian programs and services providing counseling, treatment, crime victim compensation funds and other victim support services within the geographic area of the installation
- Update as needed
- Encourage everyone to use it
- SharePoint is another great option as well





Step 5: Reports



- Prepare DD Form 2706 and submit within 5 days after the end of the quarter.
- Maintain tracker, report and email for current year plus two years with your SOP or files.
- R/VWLO's – maintain your tracker, plus all reports submitted to you.







Step 7: FORMS



- Forms need to be completely filled out and ready to be handed out at any moment.
- Forms do not replace genuine service and support.

DEPARTMENT OF
DEFENSE



INITIAL INFORMATION
FOR VICTIMS AND
WITNESSES OF CRIME

DD FORM 2701, MAR 2016

Previous edition is obsolete.
Adobe Professional X

DEPARTMENT OF
DEFENSE




COURT-MARTIAL
INFORMATION FOR
VICTIMS AND WITNESSES
OF CRIME

DD FORM 2702, MAR 2016

Previous edition is obsolete.
Adobe Professional X

DEPARTMENT OF
DEFENSE



POST-TRIAL
INFORMATION FOR
VICTIMS AND
WITNESSES OF CRIME

DD FORM 2703, MAR 2016

Previous edition is obsolete.
Adobe Professional X

VICTIMWITNESS CERTIFICATION AND ELECTION CONCERNING PRISONER STATUS

PRIVACY ACT STATEMENT

AUTHORITY: 42 U.S.C. 10007 et seq.; 18 U.S.C. 1512 et seq.; DODD 1325-07; DODD 1030-2 and DODD 1030-1.

PRINCIPAL PURPOSES: To inform victims and witnesses of their post-trial rights; to determine whether the victim or witness of a crime wants to be notified of changes in the confinement status of a convicted criminal offender; and to record the election by the victim or witness of their desire to be notified about subsequent changes in prisoner status.

ROUTINE USES: None.

DISCLOSURE: Privacy: However, failure to provide identifying information will prevent the correctional facility from notifying victim or witness of changes in a criminal offender's status.

SECTION 1 - ADMINISTRATIVE INFORMATION

Incident Number: MCAS NEW RIVER City: JACKSONVILLE State: NC ZIP Code: 28545

Court-martial case of United States v. [Name] Social Security Number (last 4 only): [Number]

Convened by: [Name] Court-Martial Convening Order Number, Date, and Issuing Command: [Information]

SECTION 2 - CERTIFICATION OF NO VICTIM(S) OR WITNESS(ES)

I certify that this case does not involve a victim or witness entitled to receive information about the confinement status of the defendant as required by 42 U.S.C. 10007 et seq., and U.S.C. 3771 et seq.

Date (YYYYMMDD): [Date] Signature of Trial Counsel or Designee: [Signature] Type Name (Last, First, Middle Initial): [Name]

Grade and Title: [Grade] Telephone Number (include area code): [Number]

IF THERE ARE NO VICTIM(S) OR WITNESS(ES), STOP HERE AND SKIP TO SECTION 4.

SECTION 3 - CERTIFICATION OF ADVANCE TO VICTIM(S) AND WITNESS(ES)

I certify that on this date I personally notified the victim(s) and witness(es) in the above-named court-martial case that included a sentence to confinement, of their right under 42 U.S.C. 10007 et seq., and U.S.C. 3771 et seq., to receive information about the status of the prisoner named in Section 1 of this form, to include length of sentence, anticipated earliest release date, likely place of confinement, the possibility of transfer, and the right to receive notification of a new place of confinement. I advised of the possibility of parole or clemency with an explanation of these terms. Additionally, I advised of the right to prior notification of the prisoner's parole hearings, release from confinement, escape and death. I advised the victim(s) and witness(es) that to receive notification of the prisoner's transfer, parole hearings, and release from confinement, the victim or witness MUST PROVIDE THE INFORMATION REQUIRED ON PAGE 2 OF THIS FORM. I advised all victim(s) and witness(es) that if they elect to terminate or reinstate notifications, or if they change their address, they must contact the Military Service Central Repository listed in Section 4. When a Victim or Witness is not present to initial box 4 (on page 2 of this form) the Trial Counsel or Designee shall contact the Victim or Witness in order to determine their election choice (Yes or No). Once verified, the Trial Counsel or Designee shall initial box 4 indicating and explaining the Victim's or Witness's election choice.

Date (YYYYMMDD): [Date] Signature of Trial Counsel or Designee: [Signature] Type Name (Last, First, Middle Initial): [Name]

Grade and Title: [Grade] Telephone Number (include area code): [Number]

SECTION 4 - DISTRIBUTION

1. MILITARY SERVICE CENTRAL REPOSITORY
CMC HQ USMC
2 NAVY ANNEX (PIL CORRECTIONS) RM 3113
WASHINGTON, DC 20380-1775
CONDC (703) 614-1480

2. LAW ENFORCEMENT/SPECIAL INVESTIGATION
BRIG COMPANY HOSPITAL
P.O. BOX 20140
CAMP LEJEUNE, NC 28542
COMNAV (910) 451-1308

3. CORRECTIONAL FACILITY
CORRECTIONAL FACILITIES CUMULATIVE REPORT OF TOTAL SERVICE PRISONERS THAT REQUIRE VICTIM AND WITNESS NOTIFICATIONS:

DD FORM 2704, MAR 2013

PREVIOUS EDITION IS OBSOLETE.

Page 1 of 3 Pages
Adobe Professional X

ANNUAL REPORT ON VICTIM AND WITNESS ASSISTANCE

REPORT CONTROL SYMBOL: DD-P&R(A)1952

This report summarizes delivery of services to victims and witnesses as prescribed by the Victim and Witness Protection Act of 1962 (18 USC 1512) and the Victim's Rights and Restitution Act of 1990 (42 USC 10051-10057). It is submitted annually in accordance with DOD Instruction 1030.2.

1. REPORTING OFFICE: [Office Name]

2. REPORTING PERIOD: FROM [Date] TO [Date]

3. DURING THE REPORTING PERIOD, OUR LAW ENFORCEMENT, SPECIAL INVESTIGATION, TRIAL COUNSEL, AND RELATED OFFICES ASSISTED:

(1) NUMBER OF CRIME VICTIMS: [Number] (2) NUMBER OF WITNESSES: [Number]

4. DD FORM 2701 UPON INITIAL CONTACT (Number of crime victims and witnesses informed of their rights to assistance): [Number]

5. DD FORM 2702 UPON REFERRAL TO COURT-MARTIAL (Crime victims informed of their consultation rights to court-martial): [Number]

6. DD FORM 2703 UPON SENTENCING TO CONFINEMENT (Number of crime victims and witnesses informed of their right to be notified of changes in the prisoner's status in confinement (i.e., release, transfer, escape, parole, death)): [Number]

7. DD FORM 2704 ONCE INFORMED OF THEIR RIGHT TO BE NOTIFIED OF CHANGES IN THE PRISONER'S STATUS (Number of crime victims and witnesses who elected to be notified of prisoner status changes): [Number]

4. DURING THIS REPORTING PERIOD, NOTIFICATION LETTERS WERE SENT FROM OUR CORRECTIONAL FACILITIES:

DD FORM 2705 UPON STATUS CHANGE (Number of status changes that required notification letters): [Number]

5. AS OF DECEMBER 31, [Year], OUR CORRECTIONAL FACILITIES CUMULATIVE REPORT OF TOTAL SERVICE PRISONERS THAT REQUIRE VICTIM AND WITNESS NOTIFICATIONS:

(1) ARMY (2) NAVY (3) AIR FORCE (4) MARINES (5) COAST GUARD (6) OTHER

6. DOD COMPONENT RESPONSIBLE OFFICIAL: [Name]

7. DATE (Last, First, Middle Initial): [Date] 8. SIGNATURE: [Signature] 9. DATE SIGNED (YYYYMMDD): [Date]

DD FORM 2706, MAR 2013

PREVIOUS EDITION IS OBSOLETE.

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Victim Witness Program

Four Phases of Assistance



Initial Contact

Identify victim

Provide information on rights

DD Form 2701

Ensure that V/W have received and, if not, issue it!

Investigation

Keep victim informed

Protect from harassment

Prosecution

Consult & provide notice proceedings

Secure waiting areas if desired

DD Forms 2702/2703

TC will pass out 2702-4

Incarceration

Provide confinement information

Provide notice of parole hearings/release

DD Forms 2704/2705

Brig does the 2705



Pretrial / DD Form 2701



- DD Form 2701 provides initial rights advisement, discusses impact of various crimes, explains basic services and notifies V/W where to get further assistance.
- PMO, CID, or NCIS normally provide V/Ws with DD Form 2701.
 - Always double check and ensure they received it!
 - Trial Counsel, Victim Advocates, UVAs, VLC, Medical, Chaplain, VWACs and VWLO also issue 2701's.
 - Have to ask who gave it to them and when (VWAP Intake Form and for LSSS's Case Management System)
- Add to VWAP tracker if necessary.





Military Trial Process / DD Form 2702



- Upon first contact with victim or witness, prosecution will provide DD Form 2702.
- DD Form 2702 explains military trial process, gives tips and restates rights.
 - Includes rights regarding participating in trial process.
 - Also provides VWAP responsible official contact information and prosecutor contact information



Post Trial / DD Form 2703



- Prosecution provides victim or witness with DD Form 2703 upon the finding of guilty at a Special or General court-martial or VWAC/Summary court-martial officer for Summary court-martials.
 - Includes “Right to receive information about the conviction, sentencing, imprisonment, parole eligibility and release of the accused”
 - Provides Contact info for Service Central Repository (CMC PSL (Corrections)), Confinement Facility, Service Clemency and Parole Board and any other necessary agency/office
 - *From this point on the V/Ws POC will be the confinement facility or the Service Central Repository listed on the back of this page.*



Post Trial / DD Form 2704



- At the conclusion of **every** court-martial in where confinement is adjudged and approved—including SCM—the trial counsel shall complete a DD Form 2704 and provide copies to the confinement facility, victim and witnesses if requested, and responsible VWAC
 - Requires election by each V/W whether to receive information on confinement status.
 - Provided to victims and witnesses upon request (**redacted**)
- These forms (2701-4's) are **never included** in the ROT!
- The DD Form 2704 has personal info of victims and witnesses and **should not be shared!**

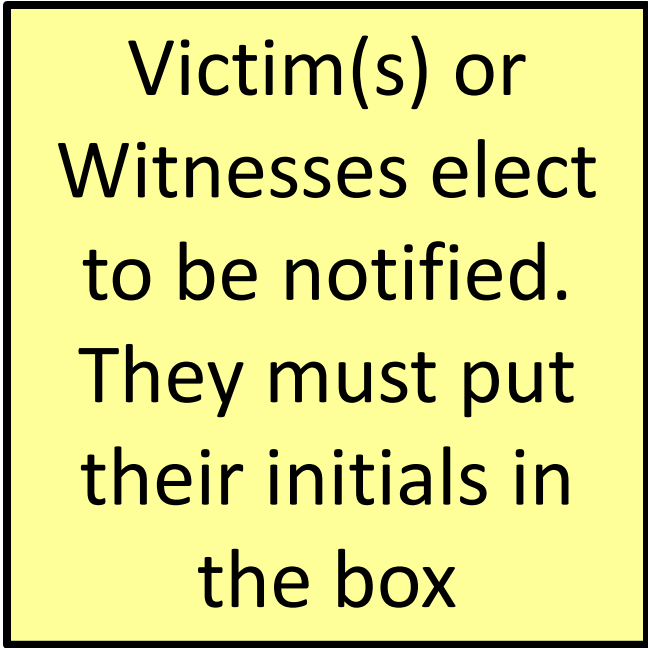
Incident number:

This is the blotter number, CID or NCIS case number.

Victim(s) or Witnesses certification

If CID or NCIS were involved in the case then you will need to add their address and phone number.

VICTIM/WITNESS CERTIFICATION AND ELECTION CONCERNING PRISONER STATUS		
PRIVACY ACT STATEMENT AUTHORITY: 42 U.S.C. 10607 et seq.; 18 U.S.C. 1512 et seq.; DoDI 1325.07; DoDI 1030.2; and DoDD 1030.1. PRINCIPAL PURPOSES: To inform victims and witnesses of their post-trial rights; to determine whether the victim or witness of a crime elects to be notified of changes in the confinement status of a convicted criminal offender; and to record the election by the victim or witness of their desire to be notified about subsequent changes in prisoner status. ROUTINE USES: None. DISCLOSURE: Voluntary; however, failure to provide identifying information will prevent the correctional facility from notifying victim or witness of changes in a criminal offender's status.		
SECTION 1 - ADMINISTRATIVE INFORMATION		
Incident Number _____		
Installation <u>MCAS NEW RIVER</u> City <u>JACKSONVILLE</u> State <u>NC</u> ZIP Code <u>28545</u>		
Court-martial case of United States v. _____ <i>Print Name of Accused (Last, First, Middle Initial)</i> <i>Social Security Number (last 4 only)</i>		
Convened by _____ <i>Court-Martial Convening Order Number, Date, and Issuing Command</i>		
SECTION 2 - CERTIFICATION OF NO VICTIM(S) OR WITNESS(ES)		
I certify that this case does not involve a victim or witness entitled to receive information about the confinement status of the defendant as required by 42 U.S.C. 10607 et seq., and U.S.C. 3771 et seq.		
Date (YYYYMMDD) _____ Signature of Trial Counsel or Designee _____ Type Name (Last, First, Middle Initial) _____		
Grade and Title _____ Telephone Number (include area code) _____		
IF THERE ARE NO VICTIM(S) OR WITNESS(ES), STOP HERE AND SKIP TO SECTION 4.		
SECTION 3 - CERTIFICATION OF ADVICE TO VICTIM(S) AND WITNESS(ES)		
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Date (YYYYMMDD) _____ Signature of Trial Counsel or Designee _____ Type Name (Last, First, Middle Initial) _____		
Grade and Title _____ Telephone Number (include area code) _____		
SECTION 4 - DISTRIBUTION		
1. MILITARY SERVICE CENTRAL REPOSITORY CMC HQ USMC 2 NAVY ANNEX (PSL CORRECTIONS RM 3312) WASHINGTON, DC 20380-1775 COMM: (703) 604-1480	2. LAW ENFORCEMENT/SPECIAL INVESTIGATION	3. CORRECTIONAL FACILITY BRIG COMPANY HQSPTBN PSC BOX 20140 CAMP LEJEUNE, NC 28542 COMM (910) 451-1308





Post Trial Notifications & DD Form 2705



- Corrections personnel ensure notifications made to V or Ws listed on DD Form 2704 - **if requested.**
 - Clemency Eligibility
 - Parole Eligibility
 - Change in status – Parole/Clemency Approved, Released, Deceased, Escaped, Transferred, Work release

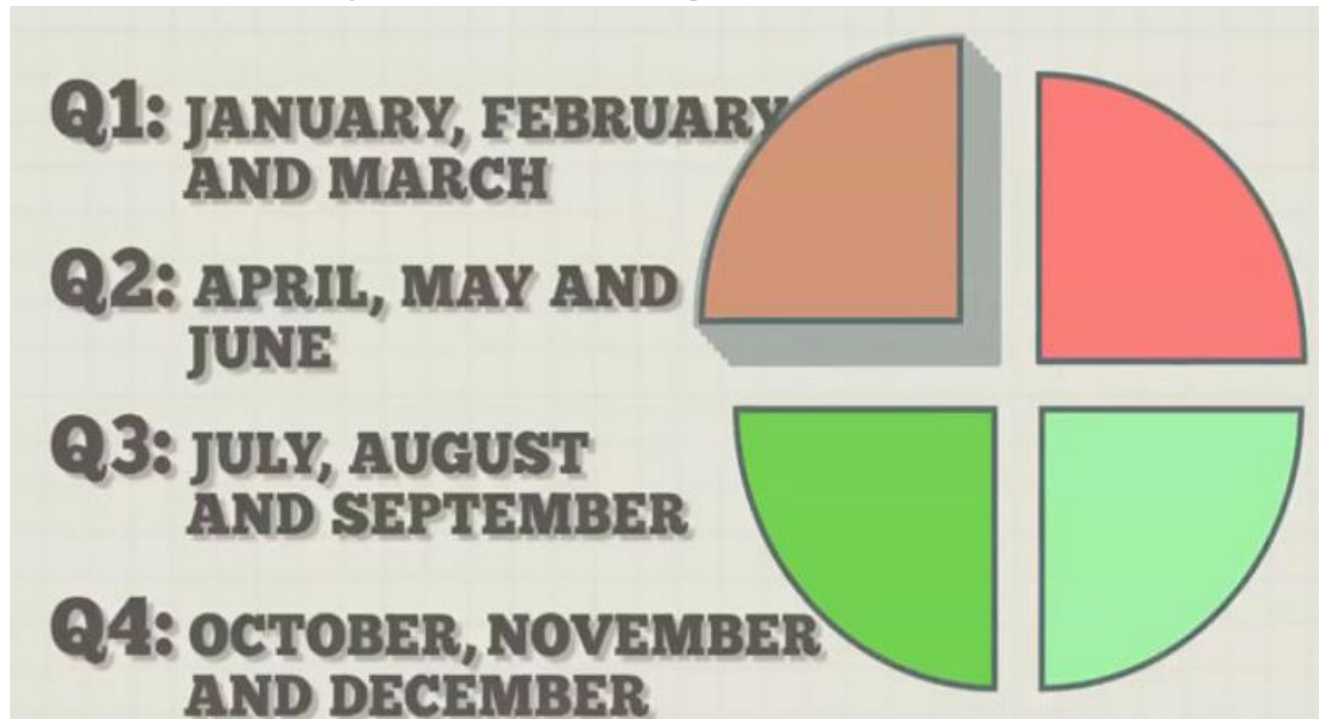




Reporting / DD Form 2706



- DoD has an annual reporting; however, USMC requires a quarterly reporting
- Due by the 20th day following the end of quarter





Step 8: Materials



Obtain and distribute relevant information?

- Information you receive from R/VWLO
- Sidebar Code 20
- Create your own
 - VWAP Pamphlet

<http://www.newriver.marines.mil/Portals/17/Documents/VWAP%20Pamphlet%20FOR%20Installation.pptx>

- Keep the email and attachments for inspections



Step 9: Inspections



- R/VWLO inspect your units and service providers yearly (unofficial)
- VWAC and service providers should request to be inspected from your VWLO (unofficial)
- Write processes for each and every question you are responsible for
- Maintain your inspection results for current year plus two years

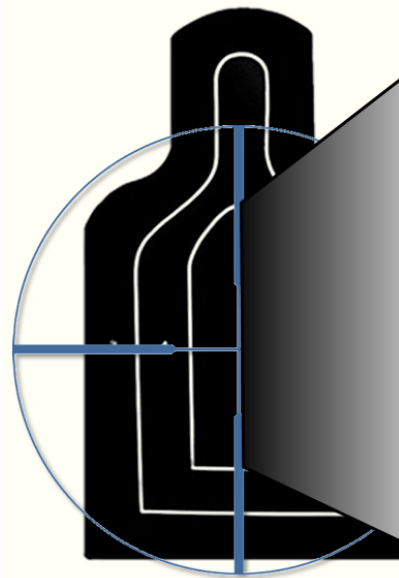


Inspections



- MCO 5800.14 Functional Area Checklist for VWAP
- The Marine Corps Standard for VWAP

The "Core"



Career Planning
Enlisted Promotion Process
Martial Arts Program
Performance Evaluation System
Military Awards
Request Mast
Hazing Prevention Response
Suicide Prevention Program
Voter Assistance Program
Sexual Assault Prevention & Response Program
Unit, Personal & Family Readiness Program
Separation and Retirement
Limited Duty
Unit Readiness
Casualty Affairs
Operations Security
Antiterrorism
Intel Oversight
Consumer Level Supply
Government Travel Charge Card Program
Defense Travel System
Marine Corps Safety Program
Postal Affairs
Records, Reports & Directives Management
Substance Abuse Program
Equal Opportunity Program
Information & Personal Security
Physical Security
Historical Program
Victim & Witness Assistance Program
Legal Administration
Health Service Support
Physical Fitness Program
Body Composition & Military Appearance Program



FILE MAINTAINS



- Recommendation:

- 6 Part folder:

1. VWAP Tracker
2. Quarterly Reports (DD Form 2706)
3. Appointment letter
4. Annual Training with slide , rosters, emails and any materials that you obtain and distributed.
5. Copy of training certificates you have received
6. Inspection results



SSIC 5800 LAW AND LEGAL MATTERS
RECORDS
VWAP

OPEN 20160101
CLOSE 20161231

TEMP – 20190101 – DESTROY
SECNAV M-5210.1, PART III,
CHAP. 5, PARA 5800.2 – 2 YRS



Step 10: Requirements



- Read the MCO 5800.14 and know your responsibilities
- Know how to process an Article 139 claim and Personnel Claims Act (PCA)
- Know what your state Compensation Program offers
- Know how or who to process a Transitional Compensation For Abused Family Members application



VWLO *REQUIREMENTS*



- ✓ Maintains list of all VWACs, service providers and SJAs aboard the installation.
- ✓ Conducts annual training.
- ✓ Maintains copy of all appointment letters.
- ✓ Ensures VWACs have relevant information, including VWAC roster and directory of local services/programs.
- ✓ Chairs VWAP Council and conduct quarterly meetings.
- ✓ Ensures victims and witness are notified of their rights via services providers, PMO, NCIS, TC and command VWACs.
- ✓ Assists Installation CO in reporting requirements





VWLO

REQUIREMENTS



- ✓ Maintain a directory of military and civilian programs and services within geographic area.
- ✓ Coordinate with PMO, NCIS, and Brig with VWACs information.
- ✓ Ensure deploying unit have VWAP training prior to deploying.
- ✓ Ensure that CMC and RVWLO are informed when a new VWLO is appointed.
- ✓ Assist victims in exercising their rights and obtaining support, when appropriate.
- ✓ Maintain an installation VWAP website.



VWAC



- ✓ Be an Officer/SNCO/Civilian Equivalent
- ✓ Maintains list of all VWACs, service providers and SJAs aboard the installation.
- ✓ Conducts annual training.
- ✓ Maintains copy of all appointment letters.
- ✓ Obtain and distribute materials.
- ✓ Attend VWAP Council quarterly meetings.

When working with Victims and witnesses

- ✓ Ensure victim understands rights
 - Provided 2701
- ✓ Find out if victim feels in danger/needs MPO
- ✓ Ensure victim is in touch with MFS, VLC, & SAPR if appropriate
- ✓ Assist in obtaining counseling as necessary
- ✓ Discuss availability of transitional comp and other civilian resources
- ✓ Determine how to be contacted
 - ✓ Do they want to be informed and how?
 - ✓ Do they want to be informed about pretrial confinement?



Victim Rights



a. To be reasonably protected from the accused.

Military Protection Order (MPO)

b. To receive reasonable, accurate, and timely notice of any of the following:

(1) A public hearing concerning the continuation of confinement before the trial of the accused.

i.e. IRO hearing

(2) A preliminary hearing pursuant to Article 32, UCMJ, relating to the offense.

(3) A court-martial relating to the offense.

(4) A public proceeding of the Military Department Clemency and Parole Board hearing relating to the offense.

(5) The release or escape of the accused, unless such notice may endanger the safety of any person.



Victim Rights cont.



- c. To be present at:
- Article 32 hearings,
 - courts-martial, and
 - ADSEP proceedings,



unless the military judge, preliminary hearing officer, or legal advisor, after receiving clear and convincing evidence, determines that testimony by the victim would be materially altered if the victim heard other testimony at that proceeding.

This right does not obligate the government to pay for expenses incurred by the victim to be present, except in accordance with JAGMAN § 0145



Victim Rights cont.



d. To be reasonably heard at:

(1) A public hearing concerning the continuation of confinement before the trial of the accused.

IRO HEARING

(2) A preliminary hearing proceeding or court-martial proceeding relating to the Military Rules of Evidence (M.R.E) 412, 513, or 514 of the Manual for Courts-Martial (MCM), or other rights provided by statute, regulation, or case law.



(3) A public sentencing hearing relating to the offense.

(4) A public Military Department Clemency and Parole Board hearing relating to the offense. A victim may make a personal appearance before the Military Department Clemency and Parole Board or submit an audio, video, or written statement.



Victim Rights cont.



e. To confer with the representative for the government in any proceeding listed in paragraph 1.c above, and, if eligible, to consult with a Victim Legal Counsel or a legal assistance attorney. All victims may also seek the advice of a private attorney at their own expense.

f. To receive restitution as provided in law.



**Personnel Claims Act or
Article 139 complaints**

g. The right to proceedings free from unreasonable delay.

h. To be treated with fairness and in a manner that respects the victim's dignity and privacy.

i. To express views regarding the disposition of the case to the commander or convening authority.

j. To receive information about the NJP results, ADSEP results, conviction, sentence, confinement, or appellate proceedings relevant to the accused.



Witnesses eligible for services



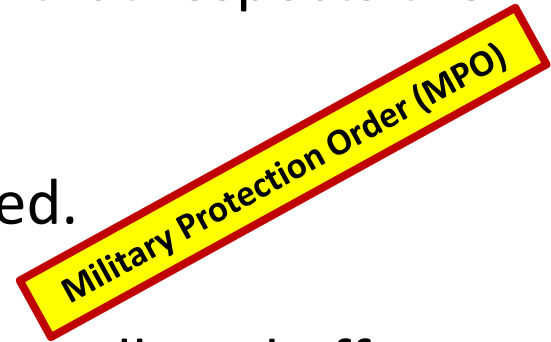
- A person who has information or evidence about a crime, and provides that knowledge to a DoD Component representative regarding an offense within the investigation jurisdiction of a DoD component.
- When the actual “witness” is a minor, the term “witness” includes an adult family member or legal guardian of the minor witness.
- The term “witness” does not include a defense witness or any individual involved in the crime as a perpetrator or accomplice.



Witness Rights



- a. To be treated with fairness and in a manner that respects the witness's dignity and privacy.
- b. To be reasonably protected from the accused.
- c. To be notified of any decision to dispose of an alleged offense at court-martial, NJP or ADSEP proceedings.
- d. To be notified of the apprehension of an accused, the initial appearance of an accused before a military judge, the release of the accused pending court-martial, any escape of the accused, the time and location of any trial, NJP, or ADSEP proceedings (including entry of guilty pleas and sentencing), and the post-trial confinement status of the accused.





NC Compensation Program

--- ALL STATES ARE DIFFERENT ---



- The program does NOT compensate victims for damaged or stolen property OR for pain and suffering.
- A maximum of \$30,000 may be paid for medical expenses related to treatment of injuries as a result of the crime.
- A maximum of \$5,000 may be paid for funeral expenses when the victim dies as a result of the crime.



**Benefits for approved claims are paid
directly to a service provider!**

<https://www.ncdps.gov/index2.cfm?a=000003,002144,000016>



ARTICLE 139 CLAIMS



Commanders have the authority to deduct money from one military member's pay and give it to another military member or civilian for property damage.





Article 139 Claims



- Reference:
 - 10 U.S.C. § 939
 - MCM, Article 139 UCMJ
 - JAGMAN, Chapter 4: **ARTICLE 139 CLAIMS -- REDRESS OF DAMAGE TO PROPERTY**

“This chapter provides for assessments against the pay of members of the Naval service in satisfaction of claims for damage or wrongful taking of privately owned property under Article 139, Uniform Code of Military Justice (UCMJ). Under Article 139, UCMJ, pay may be assessed if the damage, destruction, or loss is caused by willful, wrongful, reckless, riotous, or disorderly conduct by the servicemember. Charges against pay under these regulations shall be made only against the pay of persons shown to have been principal offenders or accessories.”



PERSONNEL CLAIMS ACT



NAVY.MIL NAVY.COM NKO.NAVY.MIL

U.S. NAVY JUDGE ADVOCATE GENERAL'S CORPS

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http://www.jag.navy.mil/organization/code_15.htm

ABOUT NAVY JAG

HOME > ABOUT US > ORGANIZATION > CLAIMS & TORT LITIGATION (CODE 15)

Claims & Tort Litigation (Code 15)

MISSION

The Claims and Tort Litigation Division (Code 15) has worldwide responsibility for processing different types of claims under various statutes and regulations. Code 15 processes approximately 45,000 claims each year, with claims paid and recovered totaling \$60-\$70 million.

Code 15 is comprised of a headquarters unit at the Washington Navy Yard, D.C.; a Tort Claims Unit (TCU) in Norfolk, VA; a Personnel Claims Unit (PCU) in Norfolk, VA; and three Medical Care Recovery Units (MCRU), one each in Norfolk, VA, Pensacola, FL, and San Diego, CA.

Code 15 is also the custodian and designated release authority for all command investigations convened pursuant to Chapter II of the Manual of the Judge Advocate General conducted prior to December 1995, and all litigation report investigations. Code 15 is not the custodian or release authority for command investigations convened after December 1995 nor investigations involving breaches of classified information or information security regulations maintained by the Chief of Naval Operations (N09N).

DO YOU WANT TO FILE A CLAIM?

These links have all the information and documents you will need:

- Camp Lejeune Claims
- Packets & Forms
- Claims POCs/Addresses

You can also contact the MCAS New River Claims Officer (910) 449-7159 for assistance.



Transitional Compensation For Abused Family Members (TransComp)



- Federal Law per 10 USC 1059
- DoDI 1342.24 of 23 May 1995 w/ Ch 1*
- DoD Financial Management Regulation Vol 7B
Chapter 60
- Transitional Compensation for Abused Dependents
memorandum of 2 Apr 15

* presently under revision



Questions

